



### ***Torrance County***

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**Linda Jaramillo**, Member, District 3

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**J. Jordan Barela**, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

[www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar).

Click on the event to access Zoom Meeting information.

## **ADMINISTRATIVE MEETING**

### **AGENDA**

**WEDNESDAY, June 25 @ 9:00 AM**

**205 S. Ninth Street, Estancia, NM 87016**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS – *None***
- 5. AWARDS AND RECOGNITIONS - *None***
- 6. BOARD AND COMMITTEE APPOINTMENTS**
  - a. COMMISSION:** Request Review and Potential Appointment of: (1) Candidates for the Torrance County Fair Board to Fill a Pending Board Vacancy for the Remainder of the Term (September 1, 2025, through December 31, 2025); and (2) Candidates for the Torrance County Fair Board for a New Term Beginning on January 1, 2026, through December 31, 2027.

**7. PUBLIC COMMENT (Comment limited to TWO Minutes)****8. DEPARTMENT UPDATES AND COMMUNICATIONS - None****9. APPROVAL OF MINUTES**

- a. **COMMISSION:** Request Approval of June 11, 2025, Regular Meeting Minutes of the Board of County Commissioners.

**10. CONSENT AGENDA**

- a. **FINANCE:** Request Amendment for the Approval of Payables with a Date Range May 22, 2025, to June 5, 2025.
- b. **FINANCE:** Request for Approval of Payables with a Date Range June 6, 2025, to June 18, 2025.

**11. PUBLIC HEARINGS**

- a. **PLANNING & ZONING:** Charlene Brown and Kenneth Wooten Appeal of the Planning and Zoning Boards Decision at the May 7, 2025, Meeting to Grant the Manzano Mountain Retreat Application for Special Use: Modification of Land Use and Area.

**12. ADOPTION OF ORDINANCE / AMENDEMENT TO COUNTY CODE - None****13. ADOPTION OF RESOLUTION**

- a. **FINANCE:** Request Approval of Resolution No. 2025-\_\_\_ - A Resolution Authorizing Budget Adjustments to the FY2024-2025 Budget.
- b. **FIRE:** Request Approval of Resolution No. 2025-\_\_\_ - A Resolution Repealing Resolution No. 2025-14 Removing a Declaration of a Fire Danger Emergency and Burning Restrictions.

**14. APPROVALS/ACTION ITEM**

- a. **MANAGER/FIRE:** Request Approval of Amendment No. 1 to the Collective Bargaining Agreement Between Torrance County and the Professional Firefighters of Torrance County, Local 5441.
- b. **DWI:** Request Approval of a Memorandum of Understanding Between Torrance County and the New Mexico Department of Public Safety for the Local DWI Grant Program for FY26.
- c. **DWI:** Request Approval of a Memorandum of Understanding Between the Torrance County and the Town of Estancia Police Department Under the Torrance County

- DWI Program to Work Towards Reducing the Number of Alcohol-Involved Crashes in the Town of Estancia for FY26.
- d. **DWI:** Request Approval of a Memorandum of Understanding Between the Torrance County and the City of Moriarty Police Department Under the Torrance County DWI Program to Work Towards Reducing the Number of Alcohol-Involved Crashes in the City of Moriarty for FY26.
  - e. **DWI:** Request Approval of a Memorandum of Understanding Between Torrance County and Waves Behavioral Health to Provide Counseling and Comprehensive Community Support Services for Uninsured Individuals Referred by the Misdemeanor Compliance Officer for FY26.
  - f. **DWI:** Request Approval of a Memorandum of Understanding Between Torrance County and Pinwheel Healing Center, LLC to Provide Substance Abuse Treatment Services to Uninsured Individuals Referred by the Torrance County Misdemeanor Compliance Officer for FY26.
  - g. **DWI:** Request Approval of Amendment No. 1 to the Professional Services Agreement Between Torrance County and Gilbert Adrian Ortiz to Provide Services as the Teen Court Coordinator/Prevention Specialist, Extending the Term Through FY26 and Increasing the Total Maximum Compensation by \$48,000.00 (RFP #24-25-001).
  - h. **PROCUREMENT:** Recommendation of Award and Request of Approval of a Contract Between Torrance County and Rebecca Armstrong to Provide Services as the Juvenile Justice Continuum Coordinator (RFP # TC FY25-26-003).
  - i. **PROCUREMENT:** Recommendation of Award and Request of Approval of a Contract Between Torrance County and Flame NM, Inc. (Lyndsi Donner) to Provide Services as the Restorative Justice Facilitator (RFP # TC FY25-26-004).
  - j. **PROCUREMENT:** Recommendation of Multiple Award and Request of Approval of: (1) a Contract Between Torrance County and Robert Chavez, and (2) a Contract Between Torrance County and FLAME NM, Inc (Sterling Donner) to Provide Services as the Juvenile Justice Boys Council Facilitators Pursuant to RFP # TC FY25-26-002.
  - k. **PROCUREMENT:** Recommendation of Multiple Award and Request of Approval of: (1) a Contract Between Torrance County and Jessica Love, (2) a Contract Between Torrance County and Serena Ortiz, and (3) a Contract Between Torrance County and FLAME NM, Inc (Lyndsi Donner) to Provide Services as the Juvenile Justice Girls Council Facilitators (RFP # TC FY25-26-001).
  - l. **FINANCE:** Request Approval of: (1) a Master Equity Lease Agreement Between Torrance County and Enterprise Fleet Management, Inc for Three (3) Fleet Vehicles, Fleet Maintenance, and Other Services; and (2) Authorization for the County Manager to Execute the Lease Agreement.
  - m. **FIRE:** Request Approval of an Unauthorized Purchase in the Amount of \$803.96 to Autozone for Vehicle Batteries Used for Two (2) Chevy Tahoes.
  - n. **MANAGER/EVSWA:** Request Review and Potential Approval of Amendment No. 5 to the Lease Agreement Between Torrance County and the Tajique Land Grant for Property Associated with the Tajique Transfer Station, Extending the Term Through

June 30, 2026, and Increasing Monthly Rental Payments by One-Hundred Dollars (\$100.00) Per Month.

- o. GRANTS:** Request Review and Potential Approval of a Memorandum of Understanding Between Torrance County and Valencia Shelter Services for Domestic Violence Services in Torrance County for FY26.

## **15. DISCUSSION/PRESENTATION**

- a. GRANTS/MANAGER:** Presentation on the 2027-2031 Capital Infrastructure Improvements Plan
- b. MANAGER:** Discussion Regarding a Potential Agreement Between Torrance County and the Estancia Valley Solid Waste Authority
- c. MANAGER REPORT**
- d. COMMISSIONERS' REPORTS:**
  - 1) Commissioner McCall, District 1
  - 2) Commissioner Schwebach, District 2
  - 3) Commissioner Jaramillo, District 3

## **16. EXECUTIVE SESSION: - None**

## **17. Announcement of the next Board of County Commissioner's Meeting:**

**July 9, 2025**

## **18. SIGNING OF OFFICIAL DOCUMENTS**

## **19. ADJOURNMENT**

\*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.